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# NOTICE OF MEETING

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## SCRUTINY MANAGEMENT PANEL

**WEDNESDAY, 15 SEPTEMBER 2021 AT 10.00 AM**

## COUNCIL CHAMBER - THE GUILDHALL

Telephone enquiries to James Harris on 023 9260 6065  
Email: james.harris@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

### Information with regard to public access due to Covid precautions

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are recommended to wear a face covering while moving around within the Guildhall.
- Attendees will be encouraged to take a temperature check on arrival.
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

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## Membership

Councillor Simon Boshier (Chair)  
Councillor Stuart Brown  
Councillor George Fielding  
Councillor Graham Heaney  
Councillor Leo Madden

Councillor Jo Hooper  
Councillor Scott Payter-Harris  
Councillor Linda Symes  
Councillor Rob Wood

## **Standing Deputies**

Councillor Matthew Atkins  
Councillor Cal Corkery  
Councillor Ian Holder

Councillor Lee Hunt  
Councillor Judith Smyth  
Councillor Daniel Wemyss

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

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## **AGENDA**

- 1 Apologies for Absence**
- 2 Declarations of Members' Interests**
- 3 Call in of decision taken by Cabinet on 22 June 2021 in respect of item 10 on that agenda : Appointments to Outside Organisations (Pages 5 - 26)**

The purpose of the report is to request the Panel to review the decision taken by the Cabinet on 22 June 2021 in respect of item 10 on that agenda "Appointments to Outside Organisations" (The nominations which were considered by the Cabinet on 22 June 2021 together with the decision record is attached as Appendix 1 to this report.)

Councillors Matthew Atkins, Ryan Brent, Hannah Hockaday, Lee Mason and Daniel Wemyss have asked that the decision be called in for scrutiny on the basis that they believe that the decision may have been taken without adequate information (of which the nature has been identified).

The Lead Call-in Member is Councillor Matthew Atkins. The Lead Cabinet Member is Councillor Gerald Vernon-Jackson, Leader of Portsmouth City Council.

The decision today is for the panel to determine whether the Cabinet's decision has been taken without adequate information.

If the panel is satisfied that the decision was not taken without adequate information being supplied to enable the Cabinet to reach its decision, then no further action is required and the matter ends here.

If the panel is not satisfied on these grounds, the panel may refer the matter back to the Cabinet for reconsideration, setting out in writing the nature of its concerns that are to be addressed in conjunction with the original matter.

A report by the City Solicitor is attached with the following documents as appendices:

- The table of nominations considered by the Cabinet on 22 June 2021 (Appendix 1)
- the Cabinet Decision Notice published on 24 June 2021 (Appendix 2)
- Procedure note for the meeting (Appendix 3)
- Reasons for Call-in and Call-in request (Appendix 4)
- Part 4E of the Council's Constitution - Appointments to Outside Bodies and organisations, charities etc - Political Proportionality Protocol (Appendix 5)

The relevant members and officers will be in attendance.

**RECOMMENDED that the Panel is requested to consider the evidence and decide whether to resolve either:**

**(1) that no action should be taken in respect of the decision made by the Cabinet on 22 June 2021; or**

**(2) that the matter should be referred back to Cabinet for reconsideration, setting out in writing the nature of its concerns that are to be addressed in conjunction with the original matter.**

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

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# Agenda Item 3



Portsmouth  
CITY COUNCIL

<b>Title of meeting:</b>	Scrutiny Management Panel
<b>Date of meeting:</b>	15 September 2021
<b>Subject:</b>	Decision taken by the Cabinet on 22 June 2021 in respect of item 10 on that agenda "Appointments to Outside Organisations."- <b>Call in</b>
<b>Report by:</b>	City Solicitor.
<b>Wards affected:</b>	All
<b>Key decision:</b>	No
<b>Full Council decision:</b>	No

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## 1. Purpose of report.

To request the Panel to review the decision taken by the Cabinet on 22 June 2021 in respect of item 10 on that agenda "Appointments to Outside Organisations." The nominations table which was considered by the Cabinet on 22 June together with the decision record are attached as Appendix 1 to this report.

## 2. Call In and alternative decision making.

These decisions were called in in accordance with Part 3 of the Constitution of the Council. In summary, the reasons for call in are that the decision may have been taken without adequate information (of which the nature has been identified).

Further details for the reasons for call in are attached at Appendix 4.

## 3. Recommendations.

The Panel is requested to consider the evidence and decide whether to resolve: either

- (1) that no action should be taken in respect of the decision made by the Cabinet on 22 June 2021 or
- (2) that it should be referred back to Cabinet for reconsideration setting out in writing the nature of its concerns that are to be addressed in conjunction with the original matter.

#### **4. Background**

- 4.1. Please see attached nominations table and decision record which provide the background to the decision made on 22 June 2021 (Appendices 1 & 2).
- 4.2. Please see attached Procedure Note (Appendix 3).
- 4.3. As the decision is **NOT** contrary to budget or policy, steps may have been taken to implement the decision.

#### **5. Reasons for recommendations**

To ensure that the Scrutiny Management Panel is satisfied that the decision maker had accurate, correct and adequate information.

#### **6. Integrated impact assessment**

The contents of this report do not have any relevant equalities and environmental impact and therefore an Integrated Impact assessment is not required.

#### **7. Legal implications**

There are none - the process is set out in the Procedure Note- Appendix 3.

#### **8. Director of Finance's comments**

There are no financial implications arising directly from the recommendations contained in this report.

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Signed by: Peter Baulf, City Solicitor

#### **Appendices:**

**Appendix 1** - Nominations table considered by Cabinet on 22 June 2021.

**Appendix 2** - Decision notice for Cabinet on 22 June 2021.

**Appendix 3** - Procedure Note.

#### **Appendix 4**

- Reasons for Call-in
- Call-in Request (redacted)

**Appendix 5** - Part 4E of the Council's Constitution - Appointments to Outside Bodies and organisations, charities etc - Political Proportionality Protocol.

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

<b>Title of document</b>	<b>Location</b>

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Appointing body	Name of Body	Period of service	Number of Appointees required	Notes	Appointments	Nominations
Children, Families and Education	Motiv8 (Registered Charity)	Annual	1 observer		Hugh Mason (14/7/20)	Charlotte Gerada Terry Norton Suzy Horton
	Education Advisory Board	Annual	Cabinet Member for Education, spokespersons and Chair of Education, Children & Young People Scrutiny Panel		Suzy Horton Tom Coles Terry Norton  (3 x spokespersons)  Plus Chair or ECYP Panel = Frank Jonas 11/06/2019	Tom Coles Terry Norton Ryan Brent as spokesperson and Chair of ECYP Suzy Horton (Cabinet Member)
	Elementary Education Act Trust board	Annual	4 (These usually include the Cabinet Members for Education and Children & Families).	2 or 3 meetings p.a. - dates are set as required.nothing yet set for later in year as trustees are asked their availability	Suzy Horton Hugh Mason Gerald Vernon-Jackson (14/7/20) Terry Norton Matthew Atkins 11/06/2019	Terry Norton Ryan Brent Suzy Horton Hugh Mason
	Standing Advisory Council for Religious Education	4 years	*(Only 1 of the 4 places up for renewal which under SACRE constitution should be a Cllr)		Chair - Cllr Suzy Horton (2018) (Resigning as of June 2021) Maria Cole Tom Coles (2019) Taki Jaffer	
Culture Leisure and Economic Development	Aspex Visual Arts Trust (Registered Charity and Company)	Annual	1 (observer)		Steve Pitt 11/06/2019	Judith Smyth Chris Attwell
	Baffins Community Association (Registered Charity)	Annual	1		Darren Sanders 11/06/2019	Darren Sanders
	Buckland Community Association (Registered Charity)	Annual	2		Jason Fazackarley Leo Madden 11/06/2019	Jason Fazackarley Leo Madden
	City of Portsmouth Sports Council	Annual	3	4 times/yr - 11 July, 10 Oct, 9 Jan 2020	Steve Pitt Scott Payler-Harris (1 vacancy) 11/06/2019	Scott Payler-Harris Ben Dowling (1 x Vacancy)
	Duke of Edinburgh Award Scheme – Hampshire Forum (Registered Charity)	Annual	1		Chris Attwell 11/06/2019	Chris Attwell
	Eastney Area Community Association (Registered Charity)	Annual	1		Jennie Brent 11/06/2019	Linda Symes Matthew Winnington
	Farlington Marshes Management Committee	Annual	4	14 Nov at 2pm - usually lasts an hour	Hugh Mason Steve Pitt Terry Norton + 1 vacancy 11/06/2019	Ben Swann to replace Terry Norton Hugh Mason Leo Madden (1 x Vacancy)
	Fratton Community Association	Annual	1		Dave Ashmore 11/06/2019	Dave Fuller (unless he says no) then Dave Ashmore
	Hampshire Archives Trust - Annual Meeting	Annual	1		PCC (officer)	Ben to identify appropriate officer
	International Boatbuilding Training College Portsmouth	Annual	1		Rob Wood 11/06/2019	Lee Mason Rob Wood
Culture Leisure and Economic Development	Kings Theatre Trust Ltd (Charitable Company)	Annual	2		Hugh Mason Luke Stubbs 14/07/2020	Linda Symes Hugh Mason Rob Wood
	Landport Community Association (Registered Charity)	Annual	1		Claire Udy 11/06/2019	Clair Udy
	Maritime Archaeology Trust (formerly Hants & Isle of Wight Trust for Maritime Archaeology).	Annual	1		Matthew Winnington 11/06/2019	John Smith Kimberly Barrett
	Mary Rose Trust (Registered Charity and Company)	Annual	2 nominations (for Trust approval) + Lord Mayor ex officio		Hugh Mason Luke Stubbs Rob Wood & Lord Mayor ex officio 14/07/2020	Linda Symes Rob Wood Frank Jonas ex officio
	Milton Village Community Association (Registered Charity)	Annual	1		Ben Dowling 11/06/2019	Ben Dowling
	New Theatre Royal Trust (Registered Charity and Company)	Annual	1		Will Purvis 11/06/2019	Judith Smyth Linda Symes Will Purvis
	Overlord Embroidery Trust Liaison Committee	Annual	Cabinet Member for Culture, Leisure & Sport + 2 others.	usually just one annual meeting in September at D-Day Story but date will be decided once reps are known - it usually includes the Cabinet Member for Culture, Leisure and Sport	Judith Smyth Steve Pitt Frank Jonas 11/06/2019	Linda Symes Ben Dowling (Cabinet Member) (1 x Vacancy)
	Pausgrove Community Association (Registered Charity)	Annual	1		Claire Udy 11/06/2019	George Madgwick
	Portsmouth Royal Dockyard Historical Trust	Annual	1 can be a non Councillor		Rob Wood 11/06/2019	Frank Jonas Rob Wood
	Stacey Community Centre Management Committee	Annual	1		Darren Sanders 11/06/2019	Darren Sanders
Culture Leisure and Economic Development	Stamshaw & Tipner Community Centre Association (GMC)	Annual	1		Leo Madden 11/06/2019	Lee Hunt
	West Pausgrove Scout & Community Association	3 years	1 Not necessarily an elected member.	Meeting every two months, the next meeting is agreed at each meeting, starting at 7.30, next meeting will be 25/04/2019	(vacancy)	George Madgwick
	Standing Conference on Problems Associated with the Coastline (SCOPAC)	Annual	1		Hugh Mason 11/06/2019	Hugh Mason
	LGA Coastal Issues Special Interest Group	Annual	1		Hugh Mason 11/06/2019	Hugh Mason
	Portchester Crematorium Joint Committee	Annual	2 Cabinet Members		Dave Ashmore Lee Hunt 14/07/2020	Lee Mason Hugh Mason Dave Ashmore
Environment and Climate Change	Portsmouth Plastic Free Coastlines Steering group	Annual	1 Councillor		Will Purvis 11/06/2019	Charlotte Gerada Kimberly Barrett

Hugh Mason & Dave Ashmore appointed via MIS as the first meeting of the Portchester Crematorium Joint Committee takes place on 21st June 2021 ahead of the cabinet meeting that would otherwise appoint to this body.

Appointing body	Name of Body	Period of service	Number of Appointees required	Notes	Appointments	Nominations
	Project Integra Strategic Board	Annual	1 + deputy		Dave Ashmore Graham Heaney (deputy) 11/06/2019	Dave Ashmore (1 x Deputy Vacancy)
	Solent Sea Rescue Organisation	Annual	1		Lee Hunt 11/06/2019	Lee Hunt
Environment and Climate Change	Southern Inshore Fisheries & Conservation Authority (formerly Southern Sea Fisheries Cttee)	Annual	1		Matthew Winnington 11/06/2019	(1 x Vacancy)
	Southern Regional Flood & Coastal Committee	Annual	1		Hugh Mason 11/06/2019	Hugh Mason (Dave Ashmore - Deputy)
	Trading Standards South East Limited (known as TSSE)	Indefinite	1 member or officer		Member vacancy/officer	Stuart Brown
Housing	Lord Mayor of Portsmouth's Coronation Homes - Board	ex officio	1	meet every 4-6 weeks	The Lord Mayor 11/06/2019	Frank Jonas
	Portsmouth & District Friendly Society Homes	4 years	2 Not necessarily elected members		Jennie Brent Ben Dowling Gerald Vernon-Jackson (June 17 - all)	Gerald Vernon-Jackson Ben Dowling Cal Corkery
LEADER	Fratton Big Local	Annual	1 Fratton Ward Councillor	May 7th, June 11th, July 2nd, August 6th, September 10th, October 1st, November 5th (Away Day), December 3rd Meeting held in Fratton Community Centre 12.00noon -2.00pm.	Dave Ashmore Tom Coles (deputy) 11/06/2019	Tom Coles Stuart Brown
	Honor Waites Almshouses	4 years	1		Hugh Mason (June 2017)	Hugh Mason
	Hampshire & Isle of Wight Local Government Association	Annual	3	• 14 June 2019 (Annual) – HCC • 27 September 2019 – Rushmoor BC • 29 November 2019 – Havant BC Meetings Held Quarterly	Judith Smyth Gerald Vernon-Jackson Lee Mason 11/06/2019	Judith Smyth Lee Mason Matthew Atkins (Standing Deputy) Darren Sanders
	Improvement & Efficiency South East (IESE) LGA representative	Annual	1		Darren Sanders 11/06/2019	Darren Sanders
	Improvement & Efficiency South East (IESE) LGA representative - Non Exec Director	ongoing	1		Rob Wood 11/06/2019	Rob Wood
	Port Advisory Board	On-going	1 ex-officio (Cabinet Member for PRED or Port responsibility) + 5 Plus deputies if required	There are 4 meetings a year and they are held every quarter.	Judith Smyth Hugh Mason Gerald Vernon-Jackson Steve Pitt Donna Jones 11/06/2019	Claire Udy Judith Smyth Matthew Atkins Ryan Brent (Deputy) Kimberley Barrett Hugh Mason
	The Guildhall Trust (Formerly Portsmouth Cultural Trust)	Every 4 years	2		Peter Gunn (01/01/2020) Ben French (19/6/18)	Linda Symes Peter Gunn Ben French
	Portsmouth Naval Base Property Trust	3 years	2		Steve Pitt (19/6/18) Terry Hall (19/6/18)	Cal Corkery Lee Mason Matthew Atkins as a second councillor if there is no other willing sitting councillor (Strongly feel this should be 2 Councillors from the 2 largest groups) Terry Hall Steve Pitt
	PUSH (Partnership for Urban South Hampshire) Joint Committee	Annual	1 + 1 deputy		Gerald Vernon-Jackson Steve Pitt as deputy 11/06/2019	Matthew Atkins (or as deputy) Hugh Mason
	PUSH Overview & Scrutiny Committee	For time being	1 + deputy	6pm at Fareham BC	Judith Smyth Luke Stubbs as deputy 11/06/2019	Judith Smyth Ryan Brent (or to replace Luke Stubbs as deputy)
	SIGOMA (Special Interest Group of Municipal Authorities admin by the LGA)	Annual	1 + deputy	the full schedule of 2019/20 Member meetings will be set at the July Full meeting and AGM (which is the next one) . The annual meeting takes place at the LGA annual conference Bournemouth this year over 2-4 July	Member vacancy/officer rep for deputy 11/06/2019	Lee Mason (1 x Vacancy)
	St Thomas's Cathedral Council	Annual	1		Chris Attwell 11/06/2019	Chris Attwell
	Planning Policy and City Development	Building Control Partnership	Annual	1		Hugh Mason (member rep) 14/7/20 Head Of Planning (officer rep) 11/06/2019
Hampshire Buildings Preservation Trust – Annual Meeting (Registered Charity)		Annual	1		Vacancy	John Smith
Minerals and Waste Development Framework Members' Steering Group		Annual	Ex officio for Cabinet Member PRED.		Hugh Mason (14/7/20)	Hugh Mason
PATCH Ltd (Registered Company)		Annual	Up to 3		Cal Corkery Tom Wood Chris Attwell 11/06/2019	Cal Corkery Chris Attwell Ian Holder
Solent Forum		Annual	1		Hugh Mason (14/7/20)	Hugh Mason Ryan Brent
Tourism South East (Registered Company)		Annual	2	The date for this year's meeting has yet to be finalised but they hope that it will be 26 September 2019.	Steve Pitt Scott Payer-Harris 11/06/2019	Scott Payer-Harris Ben Dowling
Haifa/ Portsmouth Friendship Committee		2 years	5		Tom Wood (Ex Officio) - July 2019 Tom Coles Hugh Mason Dave Ashmore Matthew Atkins 11/06/2019	Lee Mason Hugh Mason Dave Ashmore (2 x Vacancies)
Planning Policy and City Development	South East Employers	Annual	3 + 3 deputy. Note: that PCC allocation confirmed in email from SEE May 2021.		Darren Sanders Stephen Morgan (deputy) 11/06/2019	Matthew Atkins (2 x Vacancies) (3 x Deputy Vacancies)

Appointing body	Name of Body	Period of service	Number of Appointees required	Notes	Appointments	Nominations
Traffic and Transportation	National Parking Adjudication Service Management Committee - <u>now</u> known as Parking & Traffic Regulations Outside London (PATROL)	Ex officio Cabinet Member for T&T	1 + 1 deputy	The joint committee meetings are held annually in July in London. The next meeting will be held on Tuesday 16 July and papers will be sent to those members who confirm attendance	Lynne Stagg 11/06/2019 Deputy - Vacancy	Lynne Stagg Kevin McKee
	Bus Lane Adjudication Service Joint Committee (BLASJC) (Linked with PATROL)	Annual	1 + 1 deputy	The joint committee meetings are held annually in July in London. The next meeting will be held on Tuesday 16 July and papers will be sent to those members who confirm attendance	Lynne Stagg 24/01/2020 Deputy - Vacancy 06/12/2019	Lynne Stagg Simon Boshier (Deputy)
	Solent Transport Joint Committee (formerly known as Transport for S Hants - Joint Cttee	Annual	1 Normally Cabinet Member for T&T.		Lynne Stagg 11/06/2019	Lynne Stagg
	Transport Liaison Group	Annual	3 ex officio ( Cabinet Member + group spokespersons)		i) Graham Heaney ii) Lynne Stagg (Cabinet Member) iii) Simon Boshier 3 = T&T Cabinet Member and spokespersons 11/06/2019	Graham Heaney Simon Boshier Lynne Stagg

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## Notification to all Members of the council of decisions by the Cabinet

Issued by the Directorate of Corporate Services.  
Tuesday 22 June 2021

*The details set out below will be published in the next Members' Information Service, but in the meantime are notified to all Councillors in accordance with Rule 15(a) of the Policy and Review Panels Procedure Rules*

The following decisions have been taken by the Cabinet (or individual Cabinet members) and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Procedure Rules requires a call-in notice to be signed by any 5 members of the council. The call-in request must be made to Jane Di Dino, Local Democracy Officer and must be made by not later than 5pm on 30 June.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report(s) on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
		<b>Cabinet Decision Meeting - 22 June</b>  The Cabinet made the following decisions:	Jane Di Dino 023 9283 4060 <a href="mailto:jane.didino@portsmouthcc.gov.uk">jane.didino@portsmouthcc.gov.uk</a>
4	All Wards	<b>Clean Air Zones: Additional Exemptions and Sunset Periods</b>  DECISIONS: Cabinet: <ol style="list-style-type: none"> <li>1. Approved a stop gap sunset period for non-compliant vehicles that have been unable to upgrade prior to CAZ Go Live, due to external factors outside of their control;</li> <li>2. Approved a fee waiver for bus or coach services operating for the purposes of emergency rail or bus / coach replacement;</li> <li>3. Approved a 2 year sunset period for the provision of domestic refuse collection vehicles, operating to deliver statutory services within Portsmouth, until end of October 2023;</li> <li>4. Approved an exemption for up to 10 trips per year for horse transporters classed as heavy goods vehicles;</li> <li>5. Rejected the proposed exemption for motorhomes classified as private heavy</li> </ol>	Hayley Trower, Air Quality Lead Officer (Transport & Regeneration)

	WARD	DECISION	OFFICER CONTACT
		<p>goods vehicles;</p> <p>6. Rejected the proposed exemption for hybrid vehicles that do not meet the relevant euro standards for the CAZ; and</p> <p>7. Rejected the proposed exemption for pre-planned rail replacement services.</p> <p>8. Approved that for the reasons of making the Charging Order, Cabinet do not consider any further requests for exemptions or sunset periods for the Portsmouth CAZ.</p>	
5	All Wards	<p><b>National Bus Strategy - Enhanced Partnership for Portsmouth (formal response)</b></p> <p>DECISIONS:</p> <p>2. <b>Approved</b> for Portsmouth City Council to establish an Enhanced Partnership with bus operators for Portsmouth and authorises the publication of the requisite statutory notice of the Council's intent in that regard.</p> <p>3. Noted that the detailed Bus Service Improvement Plan (BSIP) required for submission by 31 October 2021 will be the subject of a further decision report.</p>	Pam Turton, Assistant Director, Transport
6	All Wards	<p><b>Local Transport Plan 4</b></p> <p>DECISIONS:</p> <p>1. <b>Approved</b> the draft Portsmouth transport strategy and Portsmouth transport implementation plan for submission to Full Council for adoption as the Portsmouth Local Transport Plan 4 (LTP4) 2021-2038</p> <p>2. Delegated authority to the Director of Regeneration in consultation with the Cabinet Member for Traffic and Transportation and the Section 151 Officer to agree any minor amendments to the strategy and implementation plan that may be required to take account of future funding and policy announcements</p>	Kirsty Routledge, Transport Planner

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
<b>7</b>	All Wards	<p><b>Portsmouth International Port Harbour Revision Order</b></p> <p>DECISIONS:</p> <p>Cabinet agree the following recommendations to be taken to Full Council:</p> <ol style="list-style-type: none"> <li>1. Approves an application being made to the Marine Management Organisation ("MMO") for a Harbour Revision Order ("HRO") for a full consolidation and modernisation of legislative powers; and</li> <li>2. Delegates authority to the Port Director in consultation with the Port's Portfolio Holder and the Harbour Master to determine the wording of the HRO based on legal advice and undertake all procedures for the submission of the HRO to the MMO.</li> </ol>	Martin Putman, Port Manager
<b>8</b>	All Wards	<p><b>Modern Slavery Transparency Statement</b></p> <p>DECISIONS:</p> <p>Approved:</p> <ol style="list-style-type: none"> <li>1. The Modern Slavery Transparency Statement for publication on the council's website (see appendix 1) and</li> <li>2. The programme of work set out in item 5 of the report.</li> <li>3. Full Council be asked to note the recommendations for information only.</li> </ol>	Lisa Wills, Strategy and Partnership Manager
<b>9</b>	All Wards	<p><b>Sister City Links with Halifax, Canada and the Falkland Islands</b></p> <p>DECISIONS:</p> <p>Authorised officers to enable the City of Portsmouth to enter into Sister City relationships with the Halifax Regional Municipality, Canada and the Falkland Islands Government.</p>	Claire Looney, Partnership & Commissioning Manager
<b>10</b>	All Wards	<p><b>Appointments to Outside Organisations and Champion Appointments</b></p> <p>DECISIONS:</p> <p>The following appointments were made:</p>	Jonathan Waite

WARD	DECISION	OFFICER CONTACT
	<p><b>Motiv8</b> - Councillor Suzy Horton.</p> <p><b>Education Advisory Board</b> - Councillors Tom Coles, Terry Norton, Ryan Brent and Suzy Horton.</p> <p><b>Elementary Education Act Trust Board</b> - Councillors Terry Norton, Ryan Brent, Suzy Horton, Hugh Mason and Gerald Vernon-Jackson.</p> <p><b>Apex Visual Arts Trust</b> - Councillor Chris Attwell</p> <p><b>Baffins Community Association</b> - Councillor Darren Sanders</p> <p><b>Buckland Community Association</b> - Jason Fazackerley and Leo Madden.</p> <p><b>City of Portsmouth Sports Council</b> - Councillors Scott Payer-Harris and Ben Dowling (1 vacancy).</p> <p><b>Duke of Edinburgh Award Scheme</b> - Hampshire Forum - Councillor Chris Attwell.</p> <p><b>Eastney Area Community Association</b> - Matthew Winnington</p> <p><b>Farlington Marshes Management Committee</b> - Councillors Ben Swann, Hugh Mason, Leo Madden (1 vacancy).</p> <p><b>Fratton Community Association</b> - Councillor Dave Fuller</p> <p><b>Hampshire Archives Trust (Annual Meeting)</b> - Museum &amp; Visitors Services Manager.</p> <p><b>International Boatbuilding Training College Portsmouth</b> - Councillor Rob Wood.</p> <p><b>Kings Theatre Trust Ltd</b> - Councillors Hugh Mason and Rob Wood.</p> <p><b>Landport Community Association</b> - Councillor Claire Udy</p> <p><b>Maritime Archaeology Trust</b> - Councillor Kimberly Barrett</p> <p><b>Mary Rose Trust</b> - Councillors Linda Symes, Rob Wood and Frank Jonas.</p> <p><b>Milton Village Community Association</b> - Councillor Ben Dowling.</p> <p><b>New Theatre Royal Trust</b> - Councillor Will Purvis.</p> <p><b>Overlord Embroidery Trust Liaison Committee</b> - Councillors Linda Symes, Ben Dowling and Lynne Stagg</p> <p><b>Paulsgrove Community Association</b> - Councillor George Madgwick</p> <p><b>Portsmouth Royal Dockyard Historical Trust</b> - Councillor Rob Wood.</p> <p><b>Stacey Community Centre Management Committee</b> - Councillor Darren Sanders</p> <p><b>Stamshaw &amp; Tipner Community Centre Association</b> - Councillor Lee Hunt</p> <p><b>West Paulsgrove Scout &amp; Community Association</b></p>	



WARD	DECISION	OFFICER CONTACT
	<p>- Councillor George Madgwick  <b>SCOPAC</b> - Councillor Hugh Mason  <b>LGA Coastal Issues Special Interest Group</b> - Councillor Hugh Mason  <b>Portchester Crematorium Joint Committee</b> - Councilors Hugh Mason and Dave Ashmore.  <b>Portsmouth Plastic Free Coastlines Steering Group</b> - Councillor Kimberly Barrett  <b>Portsmouth Integra Strategic Board</b> - Councillor Dave Ashmore (deputy - vacancy)  <b>Solent Sea Rescue Organisation</b> - Councillor Lee Hunt  <b>Southern Regional Flood &amp; Coastal Committee</b> - Councillor Hugh Mason and Councillor Dave Ashmore (deputy)  <b>Trading Standards South East Limited</b> - Councillor Stuart Brown  <b>Lord Mayor's Coronation Homes Board</b> - Lord Mayor  <b>Portsmouth &amp; District Friendly Society Homes</b> - Councillors Gerald Vernon-Jackson, Ben Dowling and Cal Corkery  <b>Fratton Big Local</b> - Councillor Stuart Brown with Councillor Tom Coles (deputy)  <b>Honor Waites Almshouses</b> - Councillor Hugh Mason  <b>Hampshire &amp; Isle of Wight Local Government Association</b> - Councillors Judith Smyth, Lee Mason, Matthew Atkins and Darren Sanders (deputy)  <b>Improvement &amp; Efficiency South East</b> - Councillors Darren Sanders and Rob Wood (non-executive director)  <b>Port Advisory Board</b> - Councillors Claire Udy, Judith Smyth, Matthew Atkins, Ryan Brent, Kimberly Barrett, Hugh Mason and Gerald Vernon-Jackson (ex-officio post holder).  <b>Portsmouth Naval Base Property Trust</b> - Terry Hall and Steve Pitt  <b>PUSH Joint Committee</b> - Councillors Hugh Mason and Matthew Atkins (deputy)  <b>PUSH Overview &amp; Scrutiny</b> - Councillor Judith Smyth and Ryan Brent (deputy)  <b>SIGOMA</b> - Lee Mason (1 vacancy)  <b>St Thomas's Cathedral Council</b> - Councillor Chris Attwell  <b>Building Control Partnership</b> - Councillor Hugh Mason  <b>Hampshire Buildings Preservation Trust (Annual Meeting)</b> - John Smith  <b>Minerals and Waste Development Framework Members' Steering Group</b> - Councillor Hugh Mason</p>	

	WARD	DECISION	OFFICER CONTACT
		<p><b>PATCH Ltd</b> - Councillors Cal Corkery, Chris Attwell and Ian Holder</p> <p><b>Solent Forum</b> - Councillor Hugh Mason</p> <p><b>Tourism South East</b> - Councillors Scott Payter-Harris and Ben Dowling</p> <p><b>Haifa/ Portsmouth Friendship Committee</b> - Councillors Lee Mason, Hugh Mason, Dave Ashmore, Matthew Atkins and Tom Coles.</p> <p><b>South East Employers</b> - Councillor Matthew Atkins (2 vacancies and 2 deputy vacancies)</p> <p><b>National Parking Adjudication Service Management Committee</b> - Councillor Lynne Stagg and Kevin McKee.</p> <p><b>Bus Lane Adjudication Service Joint Committee</b> - Councillors Lynne Stagg and Simon Boshier (deputy)</p> <p><b>Solent Transport Joint Committee</b> - Councillor Lynne Stagg</p> <p><b>Transport Liaison Group</b> - Councillors Graham Heaney, Lynne Stagg and Simon Boshier.</p> <p><b>Portsmouth Adoption Panel</b> - Councillor Lynne Stagg</p> <p><b>Children's Trust Board</b> - Councillors Suzy Horton, Rob Wood, Ryan Brent and Judith Smyth continue</p> <p><b>Standing Advisory Council for Religious Education</b> - Councillor Tom Coles</p> <p><b>Hampshire Countryside Access Forum</b> - Councillor Ben Swann</p> <p><b>Portsmouth Fostering Panel</b> - Councillor Jeanette Smith continues in that role.</p> <p><b>The LGBT+ Champion will be renamed LGBTQ+ Champion</b></p> <p><b>Appointments to the Shareholder Committee and the Member Champions appointments will be considered at the next Cabinet meeting.</b></p>	

## **APPENDIX 3**

### **CALL-IN PROCEDURE FOR THE MEETING**

The procedure for the meeting will be as follows:-

1. Any deputations from the public, followed by;
2. Presentation of the call-in by the Lead Call-in member followed by questions from Scrutiny Management Panel members.
3. Response from relevant Lead Cabinet member followed by questions from Scrutiny Management Panel members.
4. A further response may then be made by the Lead Call-in member
5. The Lead Call-in member may then sum up his case
6. The Lead Cabinet member may then sum up his case
7. General debate among Scrutiny Management Panel members followed by a decision.
8. The Panel would then either resolve to take no action (in effect endorsing the original decision) or refer the matter back to Cabinet for further consideration, setting out the nature of its concerns that are to be addressed in conjunction with the original matter.

NB The Lead call-in member who presented to Scrutiny Management Panel would not be allowed to speak again or vote on the item.

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## Appendix 4

### **Reasons for call in**

The cabinet's decisions in respect of certain appointments to outside bodies were defective in two regards:

1. They are in breach of the Appointments to Outside Bodies and organisations, Charities etc - Political Proportionality Protocol which is Part 4E of the Constitution of Portsmouth City Council.
2. The Cabinet failed to consider the Appointments to Outside Bodies and organisations, Charities etc - Political Proportionality Protocol which is Part 4E of the Constitution of Portsmouth City Council when making the decision.

In respect of Point 1 (above) the decisions to appoint Steve Pitt and Terry Hall to the Portsmouth Naval Base Property Trust and the decision to appoint Cllrs Hugh Mason and Cllrs Rob Wood to the King's Theatre Trust Ltd are in breach of rules 6 and 7 of the Protocol. The appointments are in breach of point 7 in that the appointments should be in accordance with proportionality rules where 2 or more appointments are to be made. They are also in breach of the implication of rule 6 that appointments should be Portsmouth City Councillors.

The appointments of David Fuller to the Fratton Community Association and Matthew Winnington to the Eastney Area Community Association are in breach of rule 4 of the Protocol that appointments to local associations should be ward Councillors.

Plus any such other breaches of the Protocol as the Scrutiny Management Panel may determine.

In respect of Point 2 (above) the decision of the Cabinet was made without adequate information because the Cabinet failed to consider the Appointments to Outside Bodies and organisations, Charities etc - Political Proportionality Protocol which is Part 4E of the Constitution of Portsmouth City Council when making their decisions. This is a core policy of the Council and should have been considered when making the decisions which it governs.

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Appendix 4



Portsmouth  
CITY COUNCIL

“CALL IN” REQUEST

WE THE UNDERSIGNED WISH TO “CALL IN” FOR CONSIDERATION BY THE SCRUTINY MANAGEMENT PANEL THE DECISION(S) OF

(Decision maker(s)) CABINET

TAKEN ON THE 22nd JUNE 2021 (date)

IN RELATION TO THE REPORT/MINUTE NUMBER: ITEM 10 (AGENDA) (min #)

(Entitle) APPOINTMENTS TO OUTSIDE ORGANISATIONS AND CHAMPION APPOINTMEN

- Councillor MATTHEW ATKINS (Print) (Sign)
- Councillor LEE MASON (Print) (Sign)
- Councillor Ryan W BRENT (Print) (Sign) Signatures Redacted
- Councillor HANNIEN HUCKADAY (Print) (Sign)
- Councillor DANIEL WEMYSS (Print) (Sign)

Dated 29/06/2021

VALID CATEGORIES FOR “CALL IN” and WHY	
Please select one or more categories that you believe apply, identifying and/or providing justification as appropriate.	Believe the decision may be based on inaccurate or incorrect information (which is identified) <input type="checkbox"/>
	Believe the decision may have been taken without adequate information (of which the nature has been identified) <input checked="" type="checkbox"/>
	Believe the decision may be contrary to the council's agreed Budget and policy framework <input checked="" type="checkbox"/>

**Please provide call in request form signed, with all necessary details to the Local Democracy Manager  
Telephone: 023 9283 4055**

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### **Appointments to Outside Bodies and organisations, Charities etc -**

#### **Political Proportionality Protocol**

In making appointments to any outside body or organisation, the Executive collectively or an individual Executive member, should act in accordance with the following rules to ensure that, so far as possible, the political proportionality of the council is maintained.

1. The council's political proportionality shall be as may be determined at the annual council meeting.
2. Forthcoming vacancies/appointments will be notified to all members of the council through the member information service (MIS); any member wishing to be considered for an appointment should notify the democratic services manager by a specific date, and the nomination should be supported by their group secretary.
3. If there are more nominations than appointments to be made, the relevant Executive member may meet informally with each nominee to ascertain any additional information in support of the nomination.
4. In respect of community centres, community associations and similar local neighbourhood organisations, wherever practical local ward councillors will be appointed.
5. Where an appointment involves the proposed appointment of an executive member, the appointment should be made by the Executive collectively.
6. Where there is only one representative to be appointed, there shall be a general presumption that the vacancy will be filled by a member of the party forming the administration.
7. Where there are two or more representatives to be appointed the political proportionality rules should apply with due regard being had to the overall level of minority party representation generally on outside bodies. However, the Executive (or individual executive member) and the respective opposition group secretaries (or their nominees) may agree to an alternative arrangement applying in the circumstances of a particular case. Such circumstances, for example, could be insufficient nominations being received; the specialist nature of the body; or a wish to provide continuity of membership of a particular individual on a body.
8. Proposed appointments will be considered at formal meetings of the Executive or at individual executive member decision making meetings.
9. All councillors will be advised of the appointments made through the MIS

This protocol was adopted by the city council on 26 March 2002, under minute 31/02

JH/me

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